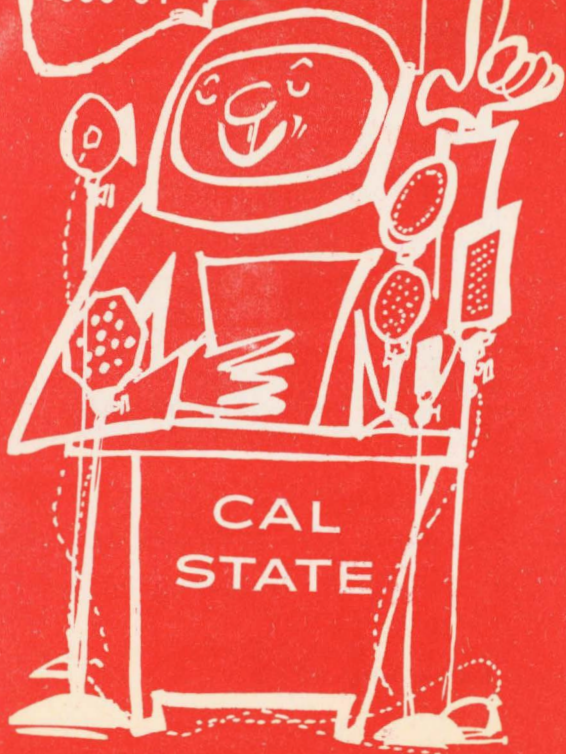


STUDENT  
HANDBOOK  
1963-64



CAL  
STATE

## STUDENT EXECUTIVE COUNCIL

Roger Langford      President  
James Grace        Vice President  
Jackie Soanes      Secretary

Robert DeMonte    Business and Economics  
Martha Martin      Creative Arts  
Gwen Patton        Education  
William Santos      Humanities  
Arvis "Scotty" Reed   Science and Mathematics  
Jack Kaczorowski    Social and Behavioral Science

Terry Peterson      Business Manager (ex-officio)  
Robert Forbes      Advisor



*To avoid the redundant greetings you  
have heard so often, let me take this  
space to say hello.*

*Roger Langford*

President  
Associated Students

# Associated Students

You, and all other students entering Cal State, upon payment of their fees, automatically become members of the *Associated Students of California State College at Hayward*. This fee is mandatory, and it supports the athletic program, cultural affairs, divisional sponsored events, Student Association expenses, dances, and the student newspaper. It also provides funds for the Student Union to be built on campus.

During registration you will receive a permanent Student Body card with a student number which will remain yours throughout your stay at Cal State. Each quarter, upon the payment of the registration fee, you will be given a new activities sticker which will be affixed to your Student Body card. The card serves as a ticket of admission to most college activities and grants you a vote in student elections. If lost or mutilated this card must be replaced at a cost of \$4.00.

While at Cal State you are encouraged to participate in student government, join clubs and organizations, and support college functions, for you are contributing financially to these activities.

## STUDENT EXECUTIVE COUNCIL

The Student Executive Council, the governing body of the Associated Students, is composed of the President, Vice President and Secretary, one elected Representative from each of the six Divisional Councils, and an advisor who is a member of the faculty. The President, Vice President, and Secretary are elected by the entire Student Body at a general election.

The Student Executive Council meets on Wednesday at 11:00 a.m. in the Associated Student Office. All students are welcome to attend meetings. Agenda may be picked up on Mondays; items for agenda must be placed by noon, Friday.

Copies of the Associated Students Constitution may be obtained from the Associated Students Office of the Fine Arts Building.



## DIVISIONAL COUNCILS

Each of the six academic divisions of the college is represented by a divisional council. These divisions are Business and Economics, Creative Arts, Education, Humanities, Science and Mathematics, and Social and Behavioral Sciences. The officers of each divisional council are elected by students who are majoring or minoring in that particular division.

Each officer of the Divisional Council holds regular office hours which are posted in the office of the Associated Students and in the office of the Academic Division.

## CLUBS AND ORGANIZATIONS

The following clubs and service organizations are presently chartered and have been active on the Cal State campus:

**Alpha Phi Beta** A social and service fraternity which serves the Student Body of Cal State.

**Cal State Christian Fellowship** A religious club whose purpose is to share the evangelical Christian faith.

**Cal State Geological Society** A club to promote interest in geology and its related sciences.

**International Club** A club to promote understanding and goodwill among all the peoples of the world through cultural, educational, political, and social activities.

**Newman Club** A club that fosters Catholic culture and fraternal charity that shall stimulate the broadest spiritual, intellectual, and social life of Catholic and non-Catholic interested students.

**Political Affairs Club** A club whose purpose is to extend the knowledge of students on contemporary political affairs through debates and speakers, and to establish a speakers' bureau, and to exchange speakers with other clubs and schools.

**Wesley Club** A club to provide Christian fellowship, experience, and education in the Methodist faith.

**Westminister Club** A club to promote social, cultural and educational interest in the Presbyterian faith.

**Women's Service Organization** An organization that provides service to the College and Community.

Other clubs in the process of forming are the following:

**Alpha Phi Omega, Baha'i Club, Gamma Delta, Jazz Club, Letterman's Association, Liberal Religious Club, Recreation Society.**

To initiate a club or organization the following procedure must be followed:

- (1) Complete a *Statement of Intent to Organize*.
- (2) Upon approval of the Executive Student Council of the *Statement of Intent to Organize*, a *Request for Charter* is filed, listing the officers of the organization, the advisor, and attaching 15 copies of the constitution. The constitution must contain an anti-discrimination and an anti-hazing clause.
- (3) All organizations are subject to college review and must submit a *Request for Charter Renewal* annually by May 15th.

Applications and forms may be obtained from the Office of Student Activities.

## STUDENT BUSINESS MANAGER

The Associated Students employ a student business manager, whose duties are to manage the finances of the Associated Students and to assist student clubs and organizations with financial matters. The Student Manager is also responsible for gathering information on the student budget for submission to the Council.

## CULTURAL AFFAIRS COMMITTEE

This committee is a student organization sponsored by the Associated Students and is concerned with bringing cultural events of college-wide interest to the Cal State Campus. Foreign and domestic films, lectures, concerts, and art exhibits are part of its contribution to the social, intellectual and cultural climate.

## FINE ARTS

Among the various cultural programs which are supported by the Associated Student Body fees are:

- (1) Dramatic performances are put on once a quarter by the Speech and Drama Department.
- (2) A Choral group which represent the college at various functions and provides concerts on campus.
- (3) A symphony orchestra, which is composed of students of Cal State and members of the community, is now in its second year of operation.
- (4) A regularly scheduled series of art exhibits which are available to the students and faculty of the college.

## THE PIONEER

The Associated Students publish *The Pioneer*, the official newspaper of the college. It is published on Thursday and may be picked up at any of the designated newspaper racks at no charge.

## ELAN

*The Elan* is the student yearbook and is published by the Associated Students. Copies are now available at \$3.50 to all students.

## AMARANTH

The *Amaranth* is the literary quarterly published by the Humanities Division and underwritten by the Associated Students. It contains short stories, articles, and poetry written by the students of Cal State.

## ATHLETICS AND INTRAMURALS

Cal State is a member of the Far Western Conference and in 1963-64 we will participate in a full schedule of basketball, golf, tennis, baseball, track, and cross country. An intramural athletic program will be offered for all students.

## HOMECOMING

Homecoming at Cal State will take place on Friday, February 14th, and will feature a basketball game between the Pioneers and Chico State. Following the game will be the annual **Homecoming Dance**.



# Health Insurance

A voluntary health policy, underwritten by California Physicians Service (CPS), is available to students of Cal State through the office of the Student Business Manager. The cost for this plan is \$36.40 a year.

Further information may be obtained from the Student Business Manager.



# Library

The library, located in the North wing of the Science building, which has a collection of approximately 85,000 volumes, will be open from 8 a.m. to 10 p.m. on Monday through Thursday; from 8 a.m. to 5 p.m. on Friday; and from 9 a.m. to 1 p.m. on Saturday.

# Office of the Dean of Students

## STUDENT GRIEVANCES

The appropriate channels for student grievances or problems in connection with grades are as follows:

- (1) Students with grievances concerning grades or classes shall confer with the Head of the Division in which the grievance has occurred.
- (2) Upon the recommendation of the Division Head, or if the student wishes to appeal, he shall have recourse to the Dean of Instruction.
- (3) The final decision in all grievance matters lies with the President of the College.
- (4) Students may consult with their advisor or members of the Student Personnel Office. The ultimate disposition of these grievances, in all cases, however, shall be to the Division Head.
- (5) This is the official College grievance procedure and action beyond this is the personal initiative of the student.

## HOUSING

Students desiring information on housing should contact the Housing office. A list of currently available rooms and apartments are on file in this office.

## FOREIGN STUDENTS

Foreign Students should report of the office of the Foreign Student's Advisor located in the Fine Arts Building, for information concerning visas, work permits, financial matters, and Department of Immigration forms. A *Foreign Student Handbook* is available to students explaining this in detail.

## LOANS AND PLACEMENT

Loans are available to students in the Office of Student Personnel. Students desiring work should contact the Placement office located in Student Personnel.

The students have started a drive to increase the amount of money available for loans. This fund is made up of voluntary contributions by students. Money is usually collected during registration. Any contribution, regardless of amount, is welcomed.



## **VETERANS AND VOCATIONAL REHABILITATION STUDENTS**

A Veterans Affairs Coordinator is located in Student Personnel to assist students seeking information, counseling, or registration under any V.A. or rehabilitation program.

## **ALUMNI ASSOCIATION**

Cal State has an active and growing Alumni Association which participates with the college in promoting activities both on the campus and in the community. The Alumni provide financial awards yearly to the students through the academic divisions of the college.

# **Auxiliary Enterprises**

## **BOOKSTORE**

The Cal State Bookstore, located in the Fine Arts Building, will be open from 8:30 a.m. to 4:30 p.m. daily, and from 6:30 p.m. to 8:30 p.m. on Monday through Thursday.

## **THE GALLERY**

*The Gallery*, the cafeteria, is located in the Fine Arts Building and is open from 7:30 a.m. to 9:00 p.m. Entrees will be served except for the evening meal, when only short orders will be available.

## **THE AUTOMAT**

The vending machines in the Automat, the snack bar, will be in operation continuously and hot food will be available from 7 a.m. to 6 p.m. daily.

## **CHECK CASHING**

The bookstore will cash checks for students up to the amount of \$10.00.



## Parking

Parking is available on campus for students with the purchase of a parking decal at the cost of \$9.00 per quarter. Only a limited number of decals are available to students. There is also a coin operated parking on campus at a cost of 25 cents per entry.

COVER DESIGN BY HOWARD A. SLATOFF

## ALMA MATER

Up from the restful bay  
Stretch Hayward's hills away,  
Into the Eastern sky,  
Mounting their watch on high.

Bounds fade and views expand,  
Up with the mounting land,  
'Til on these rolling hills,  
Visions broad greet the eye.

So may our spirits find these  
ageless hills a teacher,  
And so may lonely truth reward  
their flights to reach her;  
Hearts and minds which seek  
the heights!